**Finance and Asset Management Committee**

**Tuesday 13 June 2023**

**Council Chamber**

**Coleford Town Council Offices**

**6.30 pm - 8.30 pm**

**Agenda**

1. **To note apologies**
2. **To declare interests re: items on the agenda**
3. **To allow dispensations requests**
4. **To approve the minutes of 18 April 2023**
5. **To raise matters arising from the Minutes of 18 April 2023**
6. **To take comments from the Public Forum**
7. **To consider any relevant Staffing, and related, Matters, and to make any recommendations, as necessary (‘In Committee’):**
   1. **Staff Appraisals**
8. **To review direct debits for 2023/24 year, and make recommendations, as necessary**
9. **To consider the annual Insurance renewal quote, and make recommendations, as necessary**
10. **To consider quote re: IT equipment, and make recommendations, as necessary**
11. **To note the Internal audit for 2022/23, and make recommendations, as necessary**
12. **To consider papers for the AGAR return for 2022/23, and make recommendations, as necessary**
13. **To consider Town Centre bench relocation, and make recommendations as necessary**
14. **To consider King George V matters, and make recommendations, as necessary:**
    1. **Scope and priority of accessibility improvement works**
    2. **Easement with Angus Buchanan VC Memorial Trust**
    3. **Broadwell Youth AFC request to increase their use.**
15. **To consider request from Forest of Dean Bee Keepers and make recommendations, as necessary**
16. **To consider CCTV requirements, and to make recommendations as necessary**
17. **To appoint in-house auditors from F&AM committee**
18. **To receive update re: Coronation lapel badges, and make recommendations, as necessary**
19. **To receive update re: Reconciliation reports, and make recommendations, as necessary**
20. **To consider request re: Bale Memorial grass cutting, and make recommendations, as necessary**
21. **To review Grant Awarding Policy, and make recommendations, as necessary**
22. **To review Code of Conduct Policy, and make recommendations, as necessary**